
AFFILIATE BYLAWS

Southeastern Council on Family Relations

ARTICLE I - NAME

The name of this organization shall be the Southeastern Council on Family Relations (hereinafter referred to as the SECFR).

ARTICLE II - PURPOSE

Section 1. The SECFR shall be a non-profit educational and professional organization.

Section 2. The objectives of the SECFR are as follows: (1) To provide a NETWORK for collaboration among family professionals, (2) To provide a platform to MENTOR future family professionals (i.e., students), (3) To create a voice to PROMOTE programs and policies beneficial for families, and (4) To provide a FORUM for dissemination of family research.

ARTICLE III - RELATIONSHIP TO THE NATIONAL COUNCIL ON FAMILY RELATIONS

Section 1. The SECFR shall be an affiliate of the National Council on Family Relations (hereinafter referred to as the NCFR) and shall work in cooperation with it.

Section 2. A copy of these by-laws, as adopted and amended from time to time, and results of elections, shall be filed with the Executive Director of the NCFR.

ARTICLE IV - MEMBERSHIP AND MEMBERSHIP DUES

Section 1. Any person interested in the purposes of the SECFR shall be eligible for membership.

Section 2. All paid NCFR, regular and student, members automatically become members of the SECFR, their dues being collected as part of their national membership dues and returned to the SECFR in the amount determined by the NCFR. It shall be SECFR policy to actively encourage all members and interested individuals to join the NCFR.

Section 3. Dues for student members, emeritus members, and members of the SECFR who do not join the NCFR and who wish to hold only membership in this affiliate organization shall be established by the Board.

Section 4. Only members of the SECFR who are members of the NCFR shall represent the SECFR in its dealings with the NCFR or otherwise participate in matters pertaining to the NCFR.

ARTICLE V - OFFICERS

Section 1. The officers of the SECFR shall be the following:

1. the president and president-elect, both serving a one-year term, with the president-elect being elected by the membership and becoming president at the end of their year as president-elect;
2. the immediate past president serving as nominating chair for a one-year term;
3. a secretary elected by the membership for a two-year term;
4. a treasurer elected by the membership for a two-year term;
5. a membership representative elected by the membership for a two-year term;
6. a publicity coordinator appointed by the board for a one-year term;
7. a website coordinator appointed by the board for a one-year term;
8. a conference/program chair appointed by the board for a one-year term;
9. a member-at-large elected by the membership for a one-year term;
10. a graduate student representative elected by the graduate student membership for a one-year term; and
11. an undergraduate student representative appointed by the board for a one-year term.

Section 2. The elected officers shall take office upon conclusion of the affiliate's annual regional meeting.

Section 3. In case of vacancies in any office, the Board shall be empowered to fill the vacancies.

Section 4. Any officer who fails to perform their duties in compliance with the objective of the organization may be relieved of their office by a two-thirds vote of the Board.

ARTICLE VI - DUTIES OF OFFICERS

Section 1. The president of the SECFR shall preside at all business meetings of the SECFR. S/he shall be chairperson of the Board, shall call meetings of the Board, and shall perform all duties assigned by the SECFR and the Board. S/he shall be an ex-officio member of all committees, but shall not be able to vote except in the case of a tie.

Section 2. In the event of the president's absence, incapacitation, resignation, or death, her/his duties shall fall upon the president-elect.

Section 3. The nominating chair (past president) shall be responsible for all nomination and election procedures, subject to the approval of the Board.

Section 4. The secretary shall keep the minutes of the meetings of the SECFR annual meeting and the Board meetings and be responsible for Board correspondence.

Section 5. The treasurer shall record all financial transactions, shall prepare an annual budget to present to the Board, and shall disburse funds, as authorized by the Board.

Section 6. The membership representative shall be responsible to recruit members for the affiliate and the NCFR.

Section 7. The publicity coordinator, website coordinator, and conference program chair will attend Board meetings as non-voting members, and their duties will be assigned by the Board.

Section 8. The member-at-large, graduate student representative, and undergraduate student representative will attend Board meetings as non-voting members and will serve at the discretion of the Board.

ARTICLE VII - BOARD OF DIRECTORS

Section 1. The Board shall be the permanent governing body of the SECFR, and shall meet at least twice a year and at other times it deems appropriate.

Section 2. The Board shall consist of the following: the president, president-elect, nominating chair (past president), secretary, treasurer, and membership representative.

Section 3. To retain membership on the Board, a member shall not miss more than 50 percent of the scheduled meetings.

Section 4. A simple majority of the members of the Board shall be required in order to transact official business.

ARTICLE VIII – COMMITTEES

Section 1. Committees shall be created by the president, subject to approval of the Board, as needed on an ad hoc basis.

Section 2. Committee members shall be appointed by the president, subject to the approval of the Board.

Section 3. Ad hoc committees shall dissolve upon completion of the tasks for which they were created.

ARTICLE IX - MEETINGS

Section 1. The SECFR shall hold its annual conference and business meeting at a time and place to be chosen by the Board.

Section 2. Meetings of the Board shall be called at such times as the president deems necessary; or by petition of the president by a majority of the members of the Board.

ARTICLE X - ELECTION AND VOTING

Section 1. Each member is entitled to one vote in elections.

Section 2. Elective officers of the SECFR shall be elected under policies and procedures established by the Board.

ARTICLE XI - OFFICIAL PUBLICATIONS

Section 1. The official publications of SECFR shall be determined by the Board.

ARTICLE XII - SOCIAL ACTION

Section 1. The president is chief spokesperson for the organization and shall present the views of the Board and/or the organization in response to social issues and legislative action relevant to family life.

ARTICLE XIII - AMENDMENTS

Section 1. Amendments to the By-laws may be proposed by the Board or by petition of at least 10 members of the SECFR.

Section 2. All SECFR members will be notified of proposed amendments of the By-laws at least 30 days prior to the vote.

Section 3. Amendments to the By-laws shall become effective if accepted by a 2/3 vote of the SECFR members voting.

ARTICLE XIV - DISSOLUTION

Section 1. On dissolution, accumulated assets will be returned to the National Council on Family Relations.